

Working Together

The Centre for Child Development is committed to working together with the parents and the caregivers of the children we serve.

Our Responsibilities:

- To treat you and your child with respect.
- To keep your information confidential.
- To respect your right to privacy.
- To include you in all decisions made about your child.
- To provide therapy or other services based on your child's needs, your family goals and current professional standards.
- To provide you with information that is clear and understandable.
- To provide you with suggestions or home programs as children make the best progress when everyone works together.
- To provide you with information about other services in our community that might be helpful to you and your child.

Your Responsibilities:

- To treat the staff, other clients and the property of The Centre for Child Development with respect.
- To arrive on time for your appointments.
- To provide The Centre with at least 24 hours notice if you can't come to an appointment. You can call (604) 584-1361 and leave a message with a member of your child's team, or the receptionist.
- To cancel appointments when you or your child is ill or has a cold.
- To understand that we cannot make up for missed appointments.
- To participate in setting goals, in attending intervention sessions, and in following through with recommendations for working with your child at home.
- To participate in *annual review meetings* with your child's team to review your child's progress, identify your child's needs and develop a plan for future services.
- To raise any concerns or questions about service with members of your child's team.
- To notify a member of your child's team and/or the receptionist if you change your phone number, address, and/or if custody of your child changes.

The Centre for Child Development